

Connecticut River Area Health District

Serving the Towns of Clinton, Deep River and Old Saybrook

First Selectman, Richard Smith, Chairman

Michael Dunne, M.D.

First Selectman, William Fritz, Secretary

David Shearer, M.D.

Peter Neff, Treasurer

455 Boston Post Road, Unit 7
Old Saybrook, CT 06475
Phone: 860-661-3300 Fax: 860-661-3333

Minutes

Monday, January 28, 2013

Regular Meeting of the CRAHD Board of Directors

455 Boston Post Road, Suite 7

Old Saybrook, CT 06475

11:00 AM

A. Call to Order

Chairman Dick Smith called the meeting to order at 11:05am

B. Roll Call

Chairman Smith identified the following as present: Board Treasurer Peter Neff, Board Member Michael Dunne, Board Member David Shearer, Director of Health Jim Monopoli, and Chris Collier, Clerk

C. Pubic Participation

Old Saybrook First Selectman Carl Fortuna and Audrey Leone, CPA were present

D. Approval of Minutes from December 31, 2012 Regular Meeting

NEFF moved, **SMITH** 2nd, motion to approve minutes from December 31, 2012 Regular Meeting

APPROVED 3 - 0
ABSTAIN 1

SMITH moved, **NEFF** 2nd, motion to move to agenda item F

APPROVED 4 - 0

E. Old Business

- **Further Discussion/Action on Draft MOA with Old Saybrook WPCA**

Director Monopoli reported that invoices are complete to 12/18/12

Discussion took place regarding retesting of soils in the WWMD

CRAHD has gathered the test hole information – Director Monopoli requested a meeting with the WPCA

First Selectman Fortuna requested this information be presented to the WPCA as the WPCA had a meeting regarding CRAHD with broad discussion about the old soil testing results

Board Member Shearer stated that it is time to move forward

Director Monopoli reported that the boards need to work toward going forward with the MOA

CRAHD's objective is not to make a profit, only to cover expenses

Director Monopoli and First Selectman Fortuna are to meet to discuss these issues

Brief discussion was held regarding AT systems

NEFF moved, **SMITH 2nd**, motion to authorize the Director of Health to reinstitute sending orders based on the memo from First Selectman Fortuna regarding legal representation with the understanding that a formalized agreement is forthcoming

APPROVED 4 - 0

- **Further Discussion/Action on Revised Invoice/Activity Log, Old Saybrook WPCA**

Discussion included in above item

- **Further Discussion/Action Proposed 2013-2014 Operating Budget**

There was considerable review and discussion on the proposed budget.

NEFF moved, **DUNNE 2nd**, to tentatively set the FY 2013-2014 local per capita rate at \$12.50 and authorize Director Monopoli to notify the towns.

APPROVED 4-0

F. New Business

- **Audit for 2011-2012 Fiscal Year, Review with Auditor**

Audrey Leone of Doherty Beals & Banks, P.C., CPA discussed each section of the report

Net gains/losses were explained

Grant changes were discussed

Treasurer Neff requested that a management letter be issued to CRAHD by the auditor so the District may present to towns or interested parties. The management letter should state that there were no outstanding issues and the District is in good standing

All questions by the board will be forwarded to Director Monopoli by Friday, February 1st, who will coordinate questions to Audrey Leone. If there are no concerns, the audit will be finalized

- **Introduction of the Health Equity Index for District Towns**

Jim Monopoli introduced the health equity index for all three towns in the District. He just recently was given authorization to access this information. The index rates or measures the towns in many factors related to overall health and health equity of the community, within the categories of social determinants and health.

Board Members Dunne and Shearer would like to be “walked thru” the process with a possible public presentation in the future

G. Chairman’s Report

No report

H. Director’s Report

No report

I. Adjournment

DUNNE moved, **NEFF** 2nd, motion to adjourn at 11:55 AM

APPROVED 4 - 0

Respectfully Submitted,

Chris Collier

Clerk