

Connecticut River Area Health District

Serving the Towns of Clinton, Deep River and Old Saybrook

First Selectman, Richard Smith, Chairman

Michael Dunne, M.D.

First Selectman, William Fritz, Secretary

David Shearer, M.D

Peter Neff, Treasurer

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Minutes

Monday, June 24, 2013

Regular Meeting of the CRAHD Board of Directors

455 Boston Post Road, Suite 7

Old Saybrook, CT 06475

11:00 AM

A. Call to Order

Chairman Dick Smith called the meeting to order at 11:03 am

B. Roll Call

Chairman Smith identified the following as present: Board Treasurer Peter Neff, Board Member David Shearer, Director of Health Jim Monopoli, and Chris Collier, Clerk

Old Saybrook First Selectman Carl Fortuna joined the meeting at 11:10 am

Board Member Michael Dunn joined the meeting at 11:15 am

C. Approval of Minutes from June 3, 2013 Special Meeting

NEFF moved, SHEARER 2nd, motion to approve minutes from June 3, 2013 Special Meeting

APPROVED 3 - 0
ABSTAIN 1

D. Old Business

- **Further Discussion/Action on Draft Public Health Services Agreement, Settlement and Release, and Joint Defense Agreement with Old Saybrook WPCA**

The DPH, upon requesting and receiving a draft of the agreement, expressed concerns specifically regarding section D(1). This section pertains to

ownership of the sewage disposal files for those properties in the WWMD. DPH recommended that the records remain owned and housed at CRAHD, since CRAHD is the responsible agency per law. In addition, Monopoli brought up the issue of there not being a re-visit clause in the contract to review and change the contract as changes are warranted. Monopoli brought both concerns to the WPCA and attorney Wertam.

Attorney Wertam also submitted draft proposals that are addendums to the agreement. The first is a joint defense agreement that offers representation for the Town and CRAHD upon a homeowner appeal and the 2nd is a settlement and release regarding past invoices from CRAHD to the WPCA. Monopoli indicated both documents should be reviewed by an attorney representing CRAHD.

Chairman Smith reported that Attorney Marsh expressed concerns on the Draft Public Health Services Agreement

He asked that Director Monopoli review them

WPCA has agreed to pay for past invoices which are still pending

Monopoli reported that spending in many line items of the FY 2013 – 2014 budget has been put on hold until resolution and payment from the OSWPCA is initiated.

E. New Business

- **Application for 3rd Party Reimbursement**

Director Monopoli said he started the process of making CRAHD a provider of flu and pneumonia vaccinations and the applications involved in getting this done. He also indicated that CRAHD should consider being a provider of other preventive health and clinical services that may be reimbursable under the Affordable Care Act, however this is a good first step.

Medicare application has been started

National provider # has been applied for and received

Sherry Carlson would be providing the vaccinations under our medical advisor.

Director Monopoli explained that the application to Medicare to become a provider is a very long and tedious process.

- **Tobacco Cessation Grant with MCSAAC**

A meeting was held for Middlesex County as the Middlesex County Coalition on Community Wellness. The purpose of the meeting was to come to a consensus on the county applications for a DPH Tobacco Cessation grant. It was agreed that the Middlesex County Substance Abuse Action Council will apply for the grant, and use 4 health departments/districts as subcontractors for cessation services throughout the county. They include CRAHD, Chatham, Middletown and Killingworth. CRAHD will offer the services to its member towns as well as Essex, Chester and Westbrook. Middlesex Hospital and/or the CHC may apply also but their services are limited to patients.

Director Monopoli thanked Chairman Smith and First Selectman Fortuna for their letters of support to help ensure a successful application.

A MOA has been signed by Director Monopoli as part of the MCSAAC application. CRAHD will recruit and have trained 6 people to serve as “quit coaches” and offer courses to help and encourage individuals or groups to quit smoking

- **Review Mission Statement for CRAHD**

Director Monopoli presented a proposed new mission statement to the Board He would like a statement that better reflects the scope of what CRAHD does He asked the Board to review and discuss at the next Board Meeting

F. Directors Report

Director Monopoli reported that Incident Command Training will take place for volunteers at the CRAHD offices on Thursday, June 27

Under its preventative health block grant, skin cancer prevention presentations are being given by Sherry Carlson and Director Monopoli to various groups in the district. Presentations will continue throughout the summer

Monopoli presented a Budget revision reflecting a small increase in the block grant for FY 2013-14, and how it will be used.

G. Adjournment

NEFF moved, **SHEARER** 2nd, motion to adjourn at 11:40 AM

APPROVED 4 - 0

Respectfully Submitted,

Chris Collier

Clerk