

Connecticut River Area Health District

Serving the Towns of Clinton, Deep River, Old Saybrook and Haddam

Peter Neff, Chairman, Clinton

Michael Dunne, M.D., Vice Chairman, Old Saybrook

William Fritz, Clinton

Jeffrey Goldblatt, M.D., Old Saybrook

Angus McDonald, Deep River

Lizz Milardo, Haddam

455 Boston Post Road, Suite 7
Old Saybrook, CT 06475
Phone: 860-661-3300 Fax: 860-661-3333

Minutes

Monday, September 25, 2017

Regular Meeting of the CRAHD Board of Directors

455 Boston Post Road, Suite 7

Old Saybrook, CT 06475

11:00 AM

A. Call to Order

Peter Neff, Chairman of the CRAHD board, called the regular meeting of the CRAHD board of directors to order at 11:08 A.M.

B. Roll Call

Chairman Neff recognized the following board directors: Michael Dunne, Angus McDonald, Jeffrey Goldblatt, Lizz Milardo (by conference phone).

C. Approval of Minutes from the June 26, 2017 Regular meeting

After review of the minutes, a motion to approve the minutes from the June 26, 2017 Regular Meeting was made by McDonald, 2nd Milardo.

Approved 5-0

D. Old Business

- **Status of Request for Assistance: town Tax Collectors**

Health Director Monopoli reported that 14 food service establishments were reported delinquent by the tax collector's offices. Out of the 14, taxes were paid up to date by 10 establishments, 1 paid a partial payment, and 2 establishments closed. One establishment did not become current with taxes, and Monopoli will follow up with that establishment.

E. New Business

- **FY 2017-2018 operating budget update**

Monopoli presented an updated annual operating budget, based on changes in grant revenue and OSWPCA fee for services revenue. The result is a decrease in revenue of approx.. \$6,200. Adjustments were made to expenditures to reflect the decrease. Monopoli reported that lead prevention funding remains uncertain. After some discussion, a motion was made to allow Monopoli to operate under this revised budget and to return to the board with a final budget once the lead prevention funding is known by McDonald, 2nd Dunne.

Approved 5-0

- **FDA Food Code Adoption implications and the 2018 Fee Schedule**

Monopoli reported that legislation passed with CT adopting the FDA Food Code to replace the CT Public Health Code. The major implications of this move are: increased on-line and classroom training, a need to re-structure the fee schedule for FSEs, to educate FSEs on the code changes, and a 5 year expiration on qualified food operator certification. The board asked Monopoli to give more detail into the fee schedule implications so they could make a better informed decision once the time comes.

- **Asthma Initiative: Putting on Airs Program**

Monopoli gave some background info on the POA program, a home-based intervention to educate asthmatics and families to better manage asthma and avoid urgent care situations. Most of the rest of the state is served by POA, except for Middlesex County. Monopoli is willing to be the fiduciary for the county program as long as CRAHD could conduct asthma follow ups in the lower county 8 towns. He is working with Middlesex Hospital on the proposal, and will need to get signed MOUs from local health directors in the county. This issue was discussed by the board. Monopoli answered questions the board had. A motion to support the POA program, and have Monopoli and CRAHD be the fiduciary for the grant was made by Dunne, 2nd Goldblatt

Approved 5-0

- **Change board meeting day/time for 2018**

General discussion by board directors took place on changing day and time of board meetings. It was generally agreed that Tuesdays at 1:30 PM is a day and time that is generally acceptable to the board. The board instructed Monopoli to present the 2018 board meeting schedule at the November meeting to reflect the change.

- **Addition to agenda, Approve updated certified resolution**

Monopoli requested that this item be added to the agenda. Motion by Dunne, 2nd McDonald to add this item as items E5 to the September 2017 agenda

Approved 5-0

- **Certified Resolution**

Monopoli presented an updated certified resolution which acknowledges Director of Health Jim Monopoli is and remains authorized to execute contracts on behalf of the CT River Area Health District. After a brief discussion about the resolution, Motion by Dunne to adopt the resolution, 2nd McDonald

Approved 5-0

F. Director's Report

Monopoli reported on legislative changes affecting regulation of on-site sewage disposal systems. The first change is the DEEP delegation to DPH for systems with daily discharge of 7500 gallons per day or less, up from 5000gpd. This will be written in the technical standards and will be effective Jan 2018. Monopoli is not sure what effect this will have but is sure to increase inspections of installations and permitting at a minimum. He also discussed PA 17-155 allowing temporary health care structures on properties. Lastly, Monopoli told the board that language is proposed to be added

to the state technical standards to allow LHDs to approve passive nitrogen reduction sewage disposal technology systems.

Monopoli also reported on preparedness planning: the 2nd open pod planning is nearly complete with the State Police legal department looking at the MOU for Security. Monopoli also talked about Family Assistance Centers, and the standing up of these centers being an ESF-8 responsibility in the event of a mass fatality or casualty event.

Monopoli reported to the board that he is interested in pursuing licensing an outpatient clinic for the district that will serve residents and allow the district to be in a position to bill for preventive services such as expanded immunizations, screenings, etc. Dunne asked Monopoli to get info and feedback from other LHDs that have established outpatient clinics to weigh the pros and cons. Monopoli will seek out this information.

Monopoli reported that he made a request to the Commissioner of Health to approve Scott Martinson, CRAHD Chief Sanitarian to be acting DOH in Monopoli's absence. The Commissioner approved Mr. Martinson. Monopoli now has a formal agreement with the Killingworth DOH and could also use Martinson when he needs to.

Monopoli reported that the 2017-18 flu clinic schedule is finalized and is being advertised, due to start soon. The town of Haddam is being added to the Carmody septic pump out reporting database. The CRAHD annual audit for 2016-2017 is scheduled for October

G. Adjournment

McDonald moved to adjourn the meeting, 2nd Goldblatt. The CRAHD board of directors meeting adjourned at 12:10 P.M.

Approved 5-0

Respectfully Submitted, Jim Monopoli
Director of Health and Secretary to the board of directors