

# Connecticut River Area Health District

*Serving the Towns of Clinton, Deep River and Old Saybrook*

First Selectman, Richard Smith, Chairman

Michael Dunne, M.D.

First Selectman, William Fritz, Secretary

David Shearer, M.D

Peter Neff, Treasurer

---

455 Boston Post Road, Unit 7  
Old Saybrook, CT 06475  
Phone: 860-661-3300 Fax: 860-661-3333

## Minutes

Monday, September 30, 2013

Regular Meeting of the CRAHD Board of Directors

455 Boston Post Road, Suite 7

Old Saybrook, CT 06475

11:00 AM

### A. Call to Order

Chairman Dick Smith called the meeting to order at 11:10 am

### B. Roll Call

Chairman Smith identified the following as present: Board Member Michael Dunne, Board Treasurer Peter Neff and Chris Collier, Clerk.

Attorney Maura A. Mastrony from the Law Offices of Clendenen & Shea, LLC was in attendance, as well as Old Saybrook Finance Director Lisa Carver

### C. Approval of Minutes from August 26, 2013 Regular Meeting

Neff moved, DUNNE 2<sup>nd</sup>, motion to approve minutes from August 26, 2013 Regular Meeting

**APPROVED 3 - 0  
ABSTAIN 1**

### D. Old Business

- **Further Discussion/Action on Draft Public Health Services Agreement, Settlement and Release, and Joint Defense Agreement with Old Saybrook WPCA**

Attorney Maura A. Mastrony confirmed the changes made as discussed in the previous board meeting feeling that overall, this draft of the PH services agreement is a much better agreement.

She reported that Director Monopoli is in agreement with the schedules for the settlement and release document as presented

A letter has been written by Attorney Mastrony to John Wertam as requested regarding Director Monopoli's proposed new billing procedure which has CRAHD collect its own fees for Sanitarian work. Both parties and DEEP are in agreement that the billing procedure would be simplified and is worth implementation. WPCA has written up a draft document referred to as Amendment 1 to the PH Services Agreement which starts the framework for the change.

After discussion, Treasurer Neff expressed his comfort with the agreement

**Neff** moved, **DUNNE 2<sup>nd</sup>**, Motion to authorize Chairman Smith to execute the PH Services Agreement and the Settlement and Release document, and for Director Monopoli to execute the Joint Defense Agreement, as listed with the Old Saybrook WPCA

**APPROVED 3 – 0**

Director Monopoli joined the meeting at 11:30 A.M.

- **Status of application for 3<sup>rd</sup> party reimbursement**

No report at this time.

- **Ordinance Development**

No discussion

## **E. New Business**

- **Aetna Foundation Grant Application**

Director Monopoli explained opportunities for healthy eating/active living RFP available from the Aetna Foundation Grant. Working with the Middlesex County Coalition on Wellness, an application was submitted to the foundation in the amount of \$40,000, and is specifically targeted to increase opportunities for biking to underserved kids in the Middlesex County. CRAHD will be the fiduciary for the grant. The goal is to hold a minimum of 50 county wide events featuring such things as introducing biking as an option for recreation and transportation, making biking a long term life skill, teaching bicycle safety, promoting safe biking in neighborhoods, and possibly securing bike ownership to kids without one.

**Neff** moved, **DUNNE 2<sup>nd</sup>**, Motion to authorize Director Monopoli to enter into a contract with The Aetna Foundation for administration of the grant covering Middlesex County if successful in receiving it.

**F. Directors Report**

Director Monopoli explained the structure of the HAN (Health Alert Network). CRAHD is increasing the capacity of its HAN by updating fax numbers, email addresses and phone numbers to allow health alerts to be sent instantaneously. The number of contact groups has increased dramatically, along with the number of contacts within each group. The first test of the HAN to foodservice establishments resulted in an increase to an 80% success rate, from a former rate of approx.. 25% in previous HAN messages. All non- deliveries are now identified and followed up to get updated information.

Monopoli presented a story board identifying the use of the HAN. Chairman Smith requested Director Monopoli to submit the storyboard for the Town Newsletters. As CRAHD covers a 7 town mass dispensing area, Treasurer Neff requested that it be sent to the First Selectpersons in all 7 Towns.

Director Monopoli attended the first appeal at the DPH Hearing office of Director Monopoli's order under the WWMD Project. The appeal was filed by the owner of 13 George Drive. Testimony was given by Shipman & Goodwin, Fuss & O'Neil, Director Monopoli for CRAHD,, and Mr. Chuck Wehrly of the WPCA. The DPH hearing officer heard argument and will file a judgement on the appeal.

**G. Adjournment**

**NEFF** moved, **SHEARER** 2<sup>nd</sup>, motion to adjourn at 12:00PM

Respectfully Submitted,

*Chris Collier*

Clerk